



## Online Registration/Check-In Instructions

### **NEW THIS YEAR!!!**

**We have created this event in the new gotSPORT system which is very different from the old platform we are used to.**

**We will need club administrators/registrars to add their coaches, managers and players to our event. Below are the guidelines for how to do this.**

**We do not need player cards this year. Club admins/registrars should have players verified prior to adding them to our event - just as they do for league.**

Club admins can easily do this for all teams in our event <https://gotSPORT.zendesk.com/hc/en-us/articles/360042164713-Add-A-Coach-To-An-Event-Roster->

Or they can clone rosters, which will add coaches/managers... <https://gotSPORT.zendesk.com/hc/en-us/articles/360051169174-Cloning-A-Team-Roster-to-Submit-to-an-Event-as-A-Club-Admin>

**You must still check-in at the tent, at your field of play, at least 30 min prior to your first game on Friday or Saturday, to pick up your welcome packet. You must show event staff that you have your medical release forms on hand at this time.**