

## MSPSP Preseason Meeting

MSPSP FAQs and important things to review:

**MSPSP website:** <http://www.mspsl.org/>

*-NEW MSPSP WEBSITE GOES LIVE PRIOR TO SEASON*

*-MSPSP.org & MSPSL.org -> MSPSP.org is the new primary, all traffic will be routed.*

*-Schedule & Calendar*

*-Online Payments*

*-GotSport Instruction page*

*-Referee Evaluation Form*

**League Info, Forms, and Rules page:** <http://www.mspsl.org/clubsite/?p=1132>

*Important Items to Review:*

*-MSPSP Rules & Regulations*

*-Printing Rosters & Passcards*

*-How to Access & Print Match Cards (Game Reports)*

*-Match Day Processes*

*-List of MSPSP Referee Assignors*

*-Referee Instruction Sheet (Ref Fees, Game Info, etc)*

*-MSPSP Reschedule Policy*

*-Procedure to Reschedule Games*

*-Team Official Send Off Policy*

The MSPSP Spring 2023 season will officially begin Friday March 10<sup>th</sup> and ends June 9<sup>th</sup>.

*-If needed, make-up matches can be played post-season if approved.*

If you need to contact us:

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*-Risk Management, Guest Player for Tournament, injury claims*

**Scheduling is final March 3<sup>rd</sup>.**

**Rosters are now frozen, Late-addition \$25/player.**

**Late Player Additions:** Up until 1<sup>st</sup> MSPSP match (48hr prior). \$25, paid online via MSPSP website – notify MSPSP once player registration complete and in GotSport. Can add players at anytime for supplemental, or if roster is under 15, or if a GK.

**Patches:**

If patches are needed contact MSPSP with a pref address and # needed – we will send some

out! There is no fee.

There are now 3 types of MSPSP patches that can be worn, however two are earned. These patches can be used on jerseys instead of the standard MSPSP patch once earned or for any other purpose as desired.

The golden MSPSP patch is given to Premier 1 (U13-U19) and Premier Qualifying (U13 Fall) winners.

The silver Sportsmanship patch is given to two 'Premier Sportsmanship' teams per season.

### **Document Distribution (Passcards / Rosters):**

Accessible in GotSport under the team > rosters > MSPSP Spring 2023 Scheduling > documents & ID's.

### **Match-day Procedures**

- Pay referees first thing once you arrive at the field (Referee instruction sheet has fees).
  - Obtain Passcards & Rosters online through GotSport (guide via MSPSP website)
  - What to bring on match day:** ref fees, match card, team documents (passcards and roster, any club passcard players documents as well), risk management cards
  - What to do in the event of bad weather, cancellation, or forfeit:** contact assignor and opponent asap, contact MSPSP via email
  - Reschedules** – will discuss later, but important to be aware of deadlines and when you can cancel without penalty.
  - Fines & Fees, misconduct, disciplinary committee, team official send-off policy review
- Post-Match: No signature required on match report, collect documents if needed, thank referees and clean the area.

### **Referee Fees**

There have been minor adjustments to make the split payments between teams easier.

Spring 2023 MSPSP Referee Fees are:

MSPSP U13 & U14: \$56 (CR) / \$40 (AR) / \$40 (AR)

MSPSP U15 & U16: \$66 / \$46 / \$46

MSPSP U17, U18, & U19: \$76 / \$50 / \$50

This means that each team will pay:

MSPSP U13 & U14: \$28 (CR) / \$20 (AR) / \$20 (AR)

MSPSP U15 & U16: \$33 / \$23 / \$23

MSPSP U17, U18, & U19: \$38 / \$25 / \$25

### **Online Match Reports**

MSPSP uses SportsForms Online Match Reports. Teams will still assist the referee with the completion of a match report at the field (check-in) – the referees will then finalize the report and results and submit online. The process is similar to DA and NLC. Match reports then send to primary team coach email.

### **-Score & Misconduct Reporting:**

- Scores are to be reported by the teams: the winner or home team in a draw.
- Scores are to be reported into GotSport via the schedule page (on the MSPSP website) or via the user / team account. Scores are no longer called in via phone and must be done online with a computer or smartphone.

**Teams will use the PIN # (2023) and the match #** (obtained from the MSPSP Match Card) to input scores. **Scores CAN be input by either team**, but the responsibilities remain to the winner (or home team in a draw) to report scores. Consistent failure to report scores can result in fines issued to the team.

Your opponent may report a score to update the GotSport match for misconduct purposes so any suspended players they have serve their suspension and are eligible to play in their next MSPSP match and are no longer crossed off the match card.

**Reporting misconduct (cards) works the same way** – teams will input the PIN # and match #.

Misconduct (cards) are to be reported by teams in GotSport for their usage and benefit, referees will also submit their match report directly to MSPSP, that MSPSP uses for disciplinary and misconduct issues.

-Reporting misconduct ensures your players are listed as 'suspended' in your future match reports after receiving a red card. Failure to do this and playing the player will result in a forfeit and fine.

Suspended / ineligible players will be automatically updated in GotSport after the player serves their suspension once that match score has been reported in GotSport for the match they served their suspension. For example, a player who received a red card and is serving a 1-match suspension for a match on Friday will be marked again as eligible once Fridays' match has been reported as complete (score called in).

If there are any errors with reporting scores or misconduct, notify MSPSP.

### **Cancel & Reschedules**

If you need to cancel, reschedule, or change the existing match details of a match, email MSPSP and your MSPSP assignor. Must follow MSPSP reschedule policy deadlines.

List of Assignors on MSPSP website.

If you need to reschedule or change the match details of a match, email MSPSP and your assignor ([tzvik@michiganyouthsoccer.org](mailto:tzvik@michiganyouthsoccer.org)).

- Match #, date, time, location
- Reason for change – could require reschedule fee\*
- Flexibility given, but understand the complications of last-minute changes
- Dual Use match usage at any point eligible.

- Cancel ASAP when known / needed – this allows us to free up refs
- Use block scheduling for any reschedules to ensure referee availability
- Weather reasons permitted for cancel:** water logged field, dangerous weather, unplayable field. Hazardous travel conditions (early 'spring' ice).
- Matches need to be played 2/3rds to completion to count if needing to call the match early (light, rain, cold).
- Do not have your opponent travel just to cancel if the situation is bad / questionable – if the facility is closed or unavailable and your opponent is not notified and travels for a now canceled match, the fixture is then reversed, and they are now the home team for the replay.

### **Player Cards & Send-Offs**

- Player Yellow Card Policy – 3 yellows, next match must serve 1 match suspension.
- Does not apply for yellows that turn into reds, only single yellow accumulation.
- Send Offs: Always 1 game, unless you hear from MSPSP Disciplinary Committee for additional suspension length from offenses such as Violent Conduct, Spitting, Serious Foul Play, Abusive Language.

### **Team Official Send-Offs**

- MSPSP Team Official Send Off Policy:  
\$250 fine, 1 match suspension default, additional suspension length possible upon review of the MSPSP Disciplinary Committee as well as potential Disciplinary Hearings or fines.

**-MSPSP Sportsmanship:** We will be monitoring sportsmanship provided on behalf of the match reports submitted by referees in a rating system composed by the MSPSP Disciplinary Committee.

- Teams with excellent sportsmanship are likely to be acknowledged / awarded.
- Teams demonstrating continued poor sportsmanship or behavior may have team officials / club staff required to attend a MSPSP Disciplinary Committee hearing.

### **Match Issues**

- Missing refs, field / facility or weather issue, missing opponent? Call your local assignor! List of 6 regional assignors on MSPSP website.
- Referee Evaluation Form (MSPSP Website) – Good experience? Bad experience? Let us know.

### **Referee Evaluation Form:**

The referee evaluation form serves as a method for team officials to report a positive or negative match experience regarding the match officials. If the referee(s) had an excellent performance – let us know! Or perhaps had a poor performance, kindly let us know in specific detail so that we can communicate this with the league assignors as well as the Michigan Referee Committee for further evaluation. The evaluation form can be found on the MSPSP website.

- Protest Process:** The process to protest matches has changed with the update to match reports.

Teams no longer write 'PROTEST' on the match report. The process now is to notify MSPSP directly. Depending on the circumstance of the protest, matches can be protested prior, during, or post match.

- >Notify MSPSP via email summary
- >MSPSP compiles match details and notifies MSPSP Disciplinary Committee
- >MSPSP Disciplinary Committee makes determination and sets outcome, possibilities of replay, forfeit, void, fines, etc.
- >MSPSP notifies teams / clubs of MSPSP Disciplinary Committee's determination.

-If you are protesting due to what you consider dangerous conditions or situations, you would not play the match.

-If you are protesting due to passcarding, match length, ineligible players, field size, you would play the match.

You should notify the center referee (either pre-match, during, or post depending on the situation) as a courtesy and for them to make note in the match report.

***What can be protested?*** Misapplication of the laws of the game (FIFA), misapplication of league rules (MSPSP), ineligible players, incorrect field size, club passcarding violations, match length, dangerous playing conditions (facility).

***What cannot be protested?*** Cards, offsides, goals, ejections, referee discretionary calls, etc

#### **Important Links:**

[MSPSP Website](#)

[MSPSP Passcards \(ID Cards\) and Official Rosters \(Coaches / Managers\)](#)

[MSPSP Passcards \(ID Cards\) and Official Rosters \(Clubs\)](#)

[How to Access / Print Match Cards](#)

[How to Report Match Scores](#)

[How to Report Match Misconduct \(Cards\)](#)

[Referee Instruction Sheet \(Fees, Game Duration, etc\)](#)

[MSPSP Reschedule Policy](#)

[Procedure to Reschedule Games Due to Weather or Field Closures](#)

[MSPSP Yellow Card Policy](#)

[Red / Yellow Card Tracking Document](#)

[Team Official Send Off Policy](#)

[MSYSA SafeSport Instructions](#)

[MSYSA SafeSport Tips and FAQ](#)

[Referee Evaluation Form](#)

[MSPSP Online Payment Options \(Late-additions, reschedule fee, fines\)](#)