

US Club Soccer

National Registration System

Training Portfolio

Training Videos:

[US Club Training Video Channel](#)

US Club Admins

[Sneak Peek](#)

[Welcome to SportsEngine!](#) (Verify staff)

[Welcome to SportsEngine!](#) (Without staff verification)

[Bienvenido a SportsEngine!](#) (En Español)

Club Admins

[National Registration System - Roster Submission](#)

[Eligibility & Proof of Birth](#)

[Rosters and League Association](#)

[Memberships and Passcards](#)

League Admin

[League Admin](#)

Help Center Articles:

[SportsEngine Help Center \(Browser Experience\)](#)

Club Admins:

[How to Grant Admin Permissions in the National Registration System](#)

[How to Submit a Completed Roster to US Club Soccer - National Registration System](#)

[What Happens When Users Do Not Meet the Established Rules or Warnings of US Club?](#)

[How to Check if a User Does Not Meet the Established Rules or Warnings of US Club](#)

[How to Purchase a Membership for a Team](#)

[How to Print Cards](#)

League Admins:

[How to Create a League Season](#)

[How to Approve or Deny Teams Who Have Requested Association](#)

[How to See Players and Staff Who Are a Part of the League and Governing Seasons](#)

[How to Export Lists of Players, Teams, or Staff](#)

User Experience Outline:

Getting Started:

[Getting Started with the National Registration System: Step 1 of 2](#)

[Getting Started with the National Registration System: Step 2 of 2](#)

SE Sync

[SportsEngine Sync: Step 1 of 1](#)

Update Teams and People (SE Sync)

[How to Update Teams and People \[SE Sync\]: Step 1 of 4](#)

[How to Update Teams and People \[SE Sync\]: Step 2 of 4](#)

[How to Update Teams and People \[SE Sync\]: Step 3 of 4](#)

[How to Update Teams and People \[SE Sync\]: Step 4 of 4](#)

CSV Upload

[CSV Spreadsheet Upload: Step 1 of 5](#)

[CSV Spreadsheet Upload: Step 2 of 5](#)

[CSV Spreadsheet Upload: Step 3 of 5](#)

[CSV Spreadsheet Upload: Step 4 of 5](#)

[CSV Spreadsheet Upload: Step 5 of 5](#)

Manually Add Teams

[How to Manually Add Teams \[CSV Upload\]: Step 1 of 1](#)

Manually Adding Players and Staff

[How to Manually Add Players or Staff \[CSV Upload\]: Step 1 of 1](#)

Import Additional Teams and People

[How to Import Additional Teams and People \[CSV Upload\]: Step 1 of 6](#)

[How to Import Additional Teams and People \[CSV Upload\]: Step 2 of 6](#)

[How to Import Additional Teams and People \[CSV Upload\]: Step 3 of 6](#)

[How to Import Additional Teams and People \[CSV Upload\]: Step 4 of 6](#)

[How to Import Additional Teams and People \[CSV Upload\]: Step 5 of 6](#)

[How to Import Additional Teams and People \[CSV Upload\]: Step 6 of 6](#)

League Status

[How to View a Team's League Association Status: Step 1 of 1](#)

Purchase Memberships

[How to Purchase Memberships: Step 1 of 1](#)

Print Rosters

[How to Print Rosters: Step 1 of 1](#)

Export Players & Staff

[How to Export a List of Players and Staff](#)

Print Cards

[How to Print Cards: Step 1 of 1](#)

Eligibility Reminder

[How to Send Eligibility Reminders: Step 1 of 1](#)

Transfer Players

[How to Transfer Players to Another Team \[CSV Upload\]: Step 1 of 1](#)

Add Player to Additional Team

[How to Add a Player to Another Team \[CSV Upload\]: Step 1 of 1](#)

SportsEngine HQ Guides:

For Claimed Listings / Non-Current SportsEngine Clients

[US_Club_Soccer_SportsEngine_HQ_Guide.pdf](#)

For Current SportsEngine Clients

[US_Club_Soccer_SportsEngine_HQ_Premium_Guide.pdf](#)