

How to add a player or coach to the league roster?

Coach/Club responsibilities:

Go to team account, add player on primary player pool

The screenshot shows the GotSoccer website interface for a club. The main navigation bar includes 'Home', 'Website', 'Club', 'Referees', 'League', 'Tournament', and 'Updates'. Below this, there are tabs for 'Basic Info', 'Record', 'Contact', 'Hotel Coordinator', 'Players', 'Documents', 'Event Registration', and 'Rosters'. The current page is titled 'Boys U8 Union' and has a dropdown menu set to 'View by Event: Primary Player List'. A 'Register New Player' button is highlighted with a yellow arrow. Below the button is a table titled 'Full Team Player List' with columns for Photo, LName, FName, ID#, Jrsy#, Gender, DOB, State, Updated, Last Reg., and Login. The table contains four rows of player information. At the bottom right, there is a 'Powered by GotSoccer' logo.

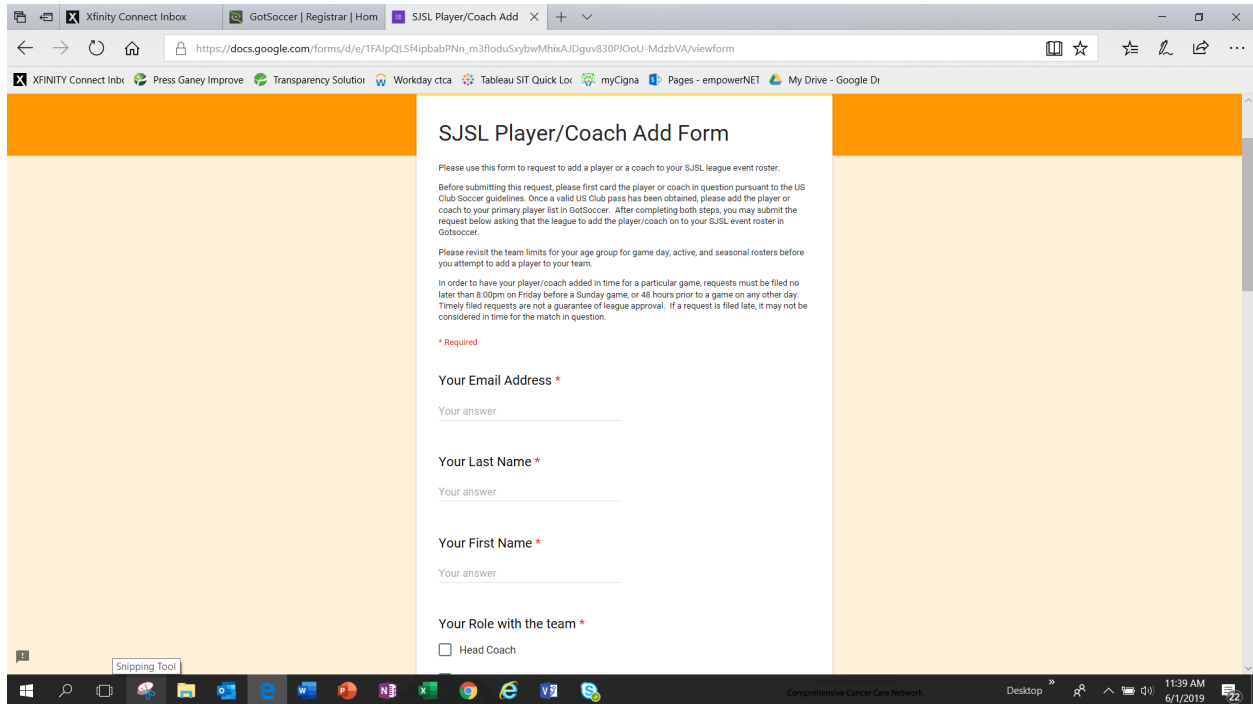
Photo	LName	FName	ID#	Jrsy#	Gender	DOB	State	Updated	Last Reg.	Login
1	DiValeto	Tom		4	Boys	4/4/2011	SJSL	6/1/2019	N/A	Ok
2	Hartman	Scott		3	Boys	3/3/2011	SJSL	6/1/2019	N/A	Ok
3	Snyder	Chuck		2	Boys	2/2/2011	SJSL	6/1/2019	N/A	Ok
4	Young	Larry		1	Boys	1/1/2011	SJSL	6/1/2019	N/A	Ok

Go to SJSL website, click link for “Request to Add New/Transfer Player or Coach”

The screenshot shows the South Jersey Soccer League website. The header features the league logo and the text 'South Jersey Soccer League'. The main navigation bar includes 'HOME', 'ADMINS', 'CLUB INFO', 'COACH RESOURCES', 'CONTACT US', 'LINKS', and 'REFEREES'. Below this, there are dropdown menus for 'REGISTRATION', 'RULES/FORMS', 'SCHEDULES', 'SCORE ENTRY', 'TOURNAMENTS/EVENTS', and 'US CLUB'. The main content area has a central banner with a 'Remember!' sign and a score graphic '10 HOME GUEST'. The text on the banner says 'The HOME team must report the game score by noon on the day after the game!' and 'The HOME team reports the score Due noon the day after the game is played'. On the right side, there is a sidebar titled 'ATTN: COACHES/CLUB REPS' with a list of tasks: 1. Complete the Ref Eval, 2. To report a Score Reporting Error, 3. Upload Coaching Licenses, 4. Sign up for Coaching Education Level 1 class, 5. Sign up for New Coaching Education Level 2 class, 6. Submit a Guest Player Request Form, and 7. Request to Add New/Transfer Player or Coach. A yellow arrow points to the 7th item in the list.

Complete the form with all required info which sends an email goes to SJSL Registrar

**Include your name, email, role, club and team info (follow example), player/coach info to be added and their required info based on the form fields



Click "submit form"

SJSJL registrar replies to club/coach via email to confirm the player/coach has been added