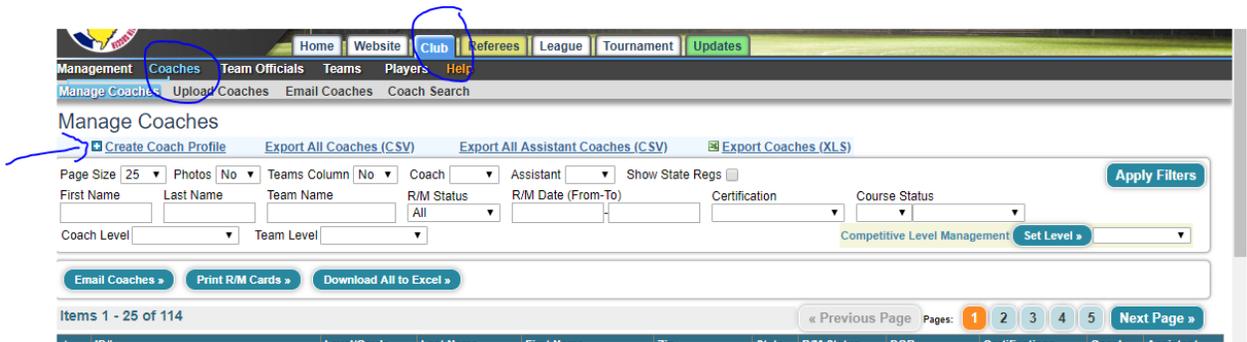


Steps on how to add a New Coach to Got Soccer:

- 1- Login to your Club Account, Click on Coaches, then Create Coach Profile



- 2- Fill in all info, create a login and click Save

The screenshot shows the 'Coach - New Coach' form. At the top, there is a navigation bar with 'Manage Coaches', 'Upload Coaches', 'Email Coaches', and 'Coach Search'. Below this is a 'Coach Info' section. The form is titled 'Coach - New Coach'. It includes several sections: 'Risk Status' (N/A), 'Level/Grade' (dropdown), 'Coach ID Number' (text box), 'Full Legal Name' (with sub-fields for 'Legal First', 'M.I.', and 'Last'), 'Gender' (radio buttons for 'Male' and 'Female'), 'Date of Birth' (text box with format MM/DD/YYYY), 'State Registered' (dropdown), 'Primary Coach' (checkbox), 'Assistant Coach' (checkbox), 'Address' (text box), 'City' (text box), 'State/Province' (dropdown), 'Postal Code' (text box), 'Country' (dropdown), 'Email' (text box), 'Phone' (text box), 'Phone (2)' (text box), 'Mobile Phone' (text box), 'Mobile Text Messaging (you@yourcarrier.com)' (text box), and 'Fax' (text box). There is a 'Check Reports' button. To the right, there is a 'Notes' section with a text area. Below that, there is a 'Login Credentials' section with a note: 'Create a username and password to allow this coach to login and update their information. Leave this area blank to automatically generate a username and password.' It includes 'Username' and 'Password' text boxes. At the bottom, there are 'Save' and 'Cancel' buttons. The 'Save' button is circled in blue. There is also a 'Help' button in the bottom right corner.

## Adding a Coach/Assistant Coach to a team

- 1- Under Club Tab, Click on Teams then click on the team you are adding the coach too

The screenshot shows the 'Teams' page on the GotSoccer website. The top navigation bar includes 'Home', 'Website', 'Club', 'Referees', 'League', 'Tournament', and 'Updates'. Below this, a sub-navigation bar has 'Management', 'Coaches', 'Team Officials', 'Teams', 'Players', and 'Help'. The 'Teams' link is circled in blue. The main content area shows a list of teams with columns for Rank, Gdr/Age, Number, Level/Grade, Club / Team Name, School, Players, Secondary, Roster, I, R, Year, DOB, Forms, and Apps. A blue arrow points to the row for 'Girls U17' with team name 'Maple Shade SC stars'.

Rank	Gdr/Age	Number	Level/Grade	Club / Team Name	School	Players	Secondary	Roster	I	R	Year	DOB**	Forms	Apps.
	Girls U14	NJ9143049	Travel	Maple Shade SC Maple Shade sharpshooters 2005		21	0	Available			2005	04/05	Yes	View
	Girls U15	NJ9143053	Travel	Maple Shade SC Maple Shade Goal Diggers 2004		18	0	Available			2004	03/04	Yes	View
	Girls U16	N/A	Travel	Maple Shade SC DareDevils 03 Elite		21	0	Available			2003	02/03	No	View
	Girls U17	NJ9143050	Travel	Maple Shade SC Dare Devils		27	0	Available			2002	01/02	No	View
	Girls U17	N/A	Travel	Maple Shade SC JAGS STARS		5	0	Available			2002	01/02	No	View
	Girls U17	N/A	Travel	Maple Shade SADS		19	2	Available			2002	01/02	No	View
	Girls U17	NJ9143046	Travel	Maple Shade SC stars		15	0	Available			2002	01/02	No	View
	Girls U18	NJ9143021	Travel	Maple Shade SC Rebels		16	0	Available			2001	00/01	Yes	View

- 2- Under Team officials using the drop down box, choose the coach you want to add then click update team account

The screenshot shows the 'Team Officials' page for the team 'Girls U17 2002 stars'. The page is divided into several sections: 'Basic Team Information', 'Team Photo', 'State Registration History', 'Team Officials', 'Notes - Shared with Team', and 'Team Login Information'. The 'Team Officials' section is highlighted with a blue circle, showing the 'Coach' dropdown menu with 'Talarico, Heather' selected. A blue arrow points to the 'Update Team Account' button at the bottom of the page.

**Basic Team Information**

GotSoccer TeamID # 418205  
 Level/Grade: Travel  
 Team ID Number: NJ9143046  
 Club Name: Maple Shade SC  
 Team Name: stars  
 Gender: Boys Coed Girls  
 Age Group: 2002 (U17)  
 State Registered: New Jersey  
 Position:   
 Sport: Soccer  
 School District:   
 School Grade:   
 Prevent team, group, or state change by manager.  
 Prevent add/release of players by manager.  
 Hide team roster page & email tools from team manager.  
 Allow team manager to print player medical release forms.  
 Colors: blue Jersey white, blue Shorts white, blue Socks white  
 Alt. Colors: white Jersey white, white Shorts white, white Socks white  
 How many ODP Players are in this team?

**Team Officials**

Initially 3 assistant coach, manager, and trainer positions are available. If you fill all 3 assistant positions and save your changes, up to 7 additional fields will be available for each role for a maximum of 10 assistants in each role.

Coach: Talarico, Heather  
 Asst. Coach:   
 Assistant Coaches...  
 Manager: Talarico, Heather  
 Asst. Manager:   
 Assistant Managers...  
 Trainer:   
 Assistant Trainers...

**Team Login Information**

Username: msscstars  
 Password: alyssa1222

**Update Team Account**

## Adding a Coach/Assistant Coach to a New Event

- 1- Click on the Event you are adding the Coach/Assistant Coach too

Team - Boys U10 Maple Shade Blue Flames2009  
GotSoccer TeamID # 1122707

Universal Account [Login to your Universal Account](#)

Update Team Age and More  
View Public Team Page  
Team Fundraising

View/Print Team Contacts  
Team Info

Get the most out of your account  
Account Merge Tool is Now Available!  
[Click Here to get started.](#)

Your Club  
Maple Shade SC (NJ)

Event Registration History  
Items 1 - 10 of 10

Name/Date	Type	Status	Applied	Accepted	Paid	Notify	Roster	Schedule	eTravel	Support	Misconduct:Y/R
Beach Blast - June 29 & 30, 2019 6/29/2019 - 6/30/2019	Tournament	Accepted	01/22/2019	Yes	Yes		Default	TBA	Request	Request	
South Jersey Boys Soccer League - Spring 2019 2/6/2019 - 7/15/2019											
All team names MUST											

- 2- Scroll to the bottom. Click the drop down box Select/Change Coach, click on the coach you are adding, click CHANGE, then APPLY CHANGES TO TEAM PROFILE

Coach Information  
Team Information Update Found  
[Click Here](#) to update your application to show the following Coach:  
Austin Barr [Edit](#)  
This Application  
Coach Name Austin Barr  
Address 553 Cutler Ave  
City Maple Shade  
State NJ  
Zip 08052  
Country US  
Email [austinbarr4@gmail.com](mailto:austinbarr4@gmail.com)  
Phone  
Phone (2)  
Mobile 8566856243  
Mobile Text 8566856243@vtext.com  
Fax  
Select / Change Coach  
Barr, Austin [Change](#)  
 Apply Changes to Team Profile

Asst. Coach Information  
Team Information Update Found  
[Click Here](#) to update your application to show the following Asst. Coach:  
Heather Talento [Edit](#)  
This Application  
No Asst. Coach is assigned for this event.  
Select / Change Asst. Coach  
(none) [Change](#)  
 Apply Changes to Team Profile

2nd Asst. Coach Information  
Team Information Update Found  
[Click Here](#) to update your application to show the following 2nd Asst. Coach:  
Michael Flaton [Edit](#)  
This Application  
No 2nd Asst. Coach is assigned for this event.  
Select / Change 2nd Asst. Coach  
(none) [Change](#)  
 Apply Changes to Team Profile